इन्दिरा गाँधी राष्ट्रीय जनजातीय विश्वविद्यालय INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY

अमरकंटक (म.प्र.) || AMARKANTAK (M.P.)

(संसद के अधिनियम के आधीन स्थापित केन्द्रीय विश्वविद्यालय) (A Central University established by an Act of Parliament)

Mr. P. Siluvainathan, Registrar Ref.No.:IGNTU/2018/Estt./ 75/ Date: 69 .07.2018

Sub: Offer of appointment for the position of Senior Technical Assistant- reg.

Dear Candidate

Please refer to your application for the position of Senior Technical Assistant(UR)in response to the Advertisement No.IGNTU/Rec.Cell/NT-01/2017 Dated 30.10.2017 of the University and the subsequent written test/ skill test held at the University.

The Competent Authority is pleased to consider your candidature for the post of Senior Technical Assistant in pay scale of EP Rs. 35400/- per month (EP) with Level-6. Besides the pay, you will be entitled to other allowances as admissible and applicable to the employees of the University.

Your appointment is subject to the fulfillment of the following conditions-

- You have to produce your original educational & experience, training certificates
 for verification while reporting for duty along with a set of photo copies. After
 verification of your certificates only your offer of appointment will be confirmed.
- 2. Please bring the Medical Certificate from the Chief Medical Officer of the level of District Civil Surgeon at the time of joining.
- 3. You have to produce a copy of the Attestation Certificate duly verified by a Gazetted Officer (in the format enclosed as Annexure-2) which will be forwarded to the District Magistrate for verification of your antecedents and character. Your appointment/joining will be provisional subject to clearance/certificate by the District Magistrate concerned.

All other terms and conditions of service will be governed by the IGNTU Act, Statutes, Ordinances and other Rules and Regulations as applicable from time to time. The important General terms and conditions are mentioned in the Annexure-1 enclosed to this Offer letter. You are also requested to submit all the requisite documents given in the para No.12 of the said Annexure at the time of joining.

If any declaration or information furnished by you is found false or if you are found to have willfully suppressed any material information, you will be liable for action as it may deem fit including removal. You may have to stay in the Campus of the University subject to availability of suitable accommodation, which will be allotted to you.

In case the offer of appointment is acceptable to you, kindly convey the same by return e-mail followed by formal acceptance and probable date of joining within a week's time. The Offer is valid till 31st July, 2018 and you are expected to report for duty within afore mentioned time period in the Office of the Registrar, IGNTU, Amarkantak.

Thanking you,

Yours Sincerely,

(Mr. P. Siluvainathan)

Registrar

Encl: As above

To
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